

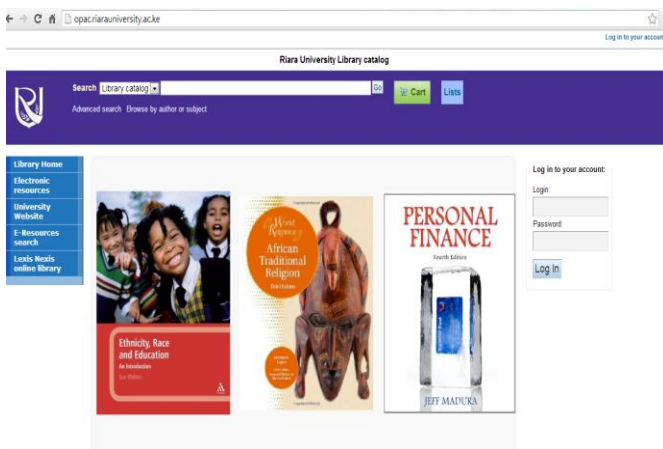
RIARA UNIVERSITY LIBRARY CATALOG GUIDE

The Open Public Access Catalog

The Open Public Access Catalog (OPAC) provides information on what is in-stock in the Library, location of textbooks on the shelves and availability.

You can access the catalogue on the library website via the link: <http://opac.riarauniversity.ac.ke>

Below is the Library Open Public Access Catalog (OPAC) page:



The OPAC enables you to find a book of which

either the:

Author

Title or

Subject

is known

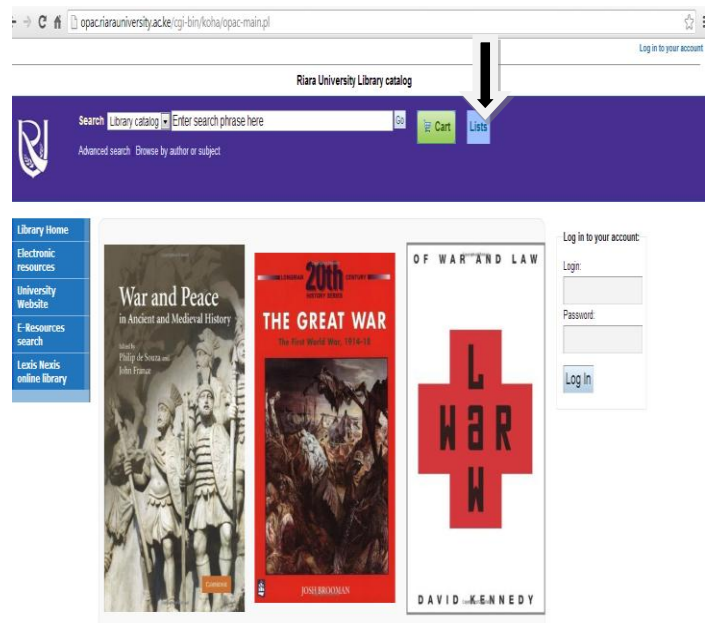
Searching for information resources in the library

Two search options are provided to cater for the range of user search skills i.e.

- Basic Search
- Advanced Search.

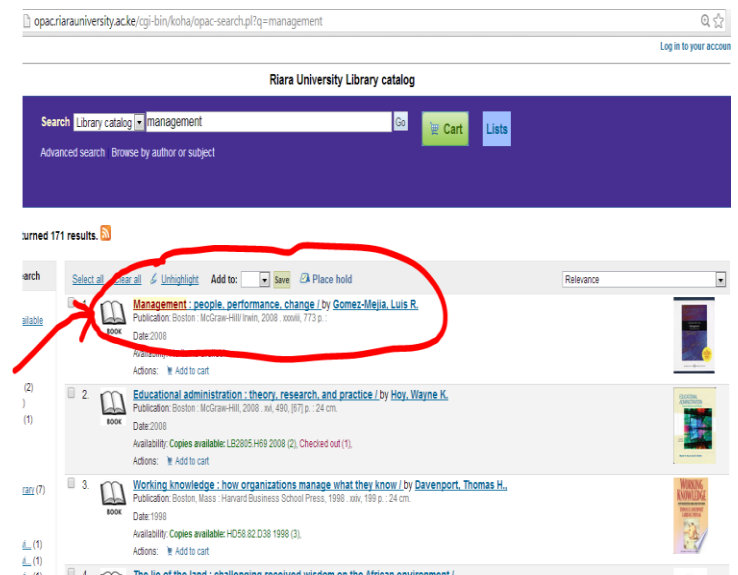
Basic search

The Basic Search screen allows you to search the OPAC database by entering text into a single text box and clicking GO.



Results from search

Once the results are displayed, click on (preferred) title to verify bibliographic data and availability.



Click on the title of the textbook you prefer. The results will be as below. Please note the bibliographic details of the book are displayed including the call number and status of the book (available).

The screenshot shows the Riara University Library catalog interface. At the top, there is a search bar with the text 'Library catalog' and a 'Go' button. Below the search bar, there are options for 'Advanced search' and 'Browse by author or subject'. The main content area displays the title 'Management : people, performance, change / by Gomez-Mejia, Luis R.' and provides bibliographic details such as the author 'Gomez-Mejia, Luis R.', the publisher 'McGraw-Hill Education', and the publication year '2008'. A table at the bottom lists the holdings, including location, call number, copy number, status, and date due.

Location	Call number	Copy	Status	Date due
Riara University Library	HD31 G66 2008 (Browse shelf)	C.1	Available	
Riara University Library	HD31 G66 2008 (Browse shelf)	C.2	Available	
Riara University Library	HD31 G66 2008 (Browse shelf)	C.3	Available	

Advanced search

Incase you not satisfied with the results, an advanced search can be conducted by clicking on the “advanced search” button.

The screenshot shows the Riara University Library catalog interface. The search bar is at the top, and the 'Advanced search' button is highlighted with a red circle. Below the search bar, there are options for 'Library Home', 'Electronic resources', 'University Website', 'E-Resources search', and 'Lexis Nexis online library'. The main content area displays a grid of book covers, including 'MEDIA COMMUNICATION' by James Watson and 'THE GLOBALIZATION OF WORLD'.

With the advanced search you can combine keywords using “AND”, “NOT” and “OR” to limit your search results and get a specific textbook.

The screenshot shows the Riara University Library catalog interface. The search bar is at the top, and the search results are displayed below. The search criteria are 'business', 'leadership', and 'management'. The search results are displayed in a table format, and the 'Search' button is highlighted.

Results from search

After placing the keywords on the search box and clicking on the search button, a list of items matching your search will be displayed.

One can the click on the title of the preferred item, and if available can now retrieve the textbook from the shelves and use it.

Feel free to contact us via:

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Email: library@riarauniversity.ac.ke

Write to us through:

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Nairobi.